

STATE OF MICHIGAN  
JUDICIAL DISTRICT  
JUDICIAL CIRCUITORDER FOR SERVICE BY  
PUBLICATION/POSTING AND  
NOTICE OF ACTION

CASE NO.

Court address

Court telephone no.

Plaintiff name(s) and address(es)

v

Defendant name(s) and address(es)

Plaintiff's attorney, bar no., address, and telephone no.

TO: \_\_\_\_\_

## IT IS ORDERED:

- You are being sued by plaintiff in this court to \_\_\_\_\_.  
\_\_\_\_\_. You must file your answer or take other action permitted by law in this court at the court address above on or before \_\_\_\_\_.  
Date If you fail to do so, a default judgment may be entered against you for the relief demanded in the complaint filed in this case.
- A copy of this order shall be published once each week in \_\_\_\_\_.  
Name of publication  
☐ three consecutive weeks,  
for ☐ \_\_\_\_\_, and proof of publication shall be filed in this court.
- \_\_\_\_\_.  
Name shall post a copy of this order in the courthouse, and  
at \_\_\_\_\_ and  
Location  
at \_\_\_\_\_  
Location  
☐ three continuous weeks,  
for ☐ \_\_\_\_\_, and shall file proof of posting in this court.
- A copy of this order shall be sent to \_\_\_\_\_ at the last known address  
Name  
by registered mail, return receipt requested, before the ☐ date of the last publication,  
☐ last week of posting, and the affidavit of mailing shall be  
filed with this court.

Date

Judge

Bar no.

**AFFIDAVIT OF PUBLISHING**Name of ☐ publisher ☐ agent of publisher

Name of newspaper

County where published

Attach copy of publication here

This newspaper is a qualified newspaper. The attached copy was published in this newspaper for at least 3 consecutive weeks on these dates:

\_\_\_\_\_

Date

Affiant signature

Subscribed and sworn to before me on \_\_\_\_\_, \_\_\_\_\_ County, Michigan.  
Date

My commission expires: \_\_\_\_\_ Signature: \_\_\_\_\_  
Date Court clerk/Notary public

**AFFIDAVIT OF POSTING**

I have posted this order in a conspicuous place in the \_\_\_\_\_ courthouse and the following places as ordered by this court: \_\_\_\_\_

\_\_\_\_\_

It has been posted for ☐ 3 continuous weeks ☐ \_\_\_\_\_ continuous weeks as ordered by this court.

Date

Affiant signature

Subscribed and sworn to before me on \_\_\_\_\_, \_\_\_\_\_ County, Michigan.  
Date

My commission expires: \_\_\_\_\_ Signature: \_\_\_\_\_  
Date Court clerk/Notary public

**AFFIDAVIT OF MAILING**

As ordered, on \_\_\_\_\_ I mailed a copy of the attached summons and  
Date

complaint and this order to \_\_\_\_\_  
Name

at \_\_\_\_\_.  
Address

The mailing receipt and return receipt are attached at right.

Attach mailing receipt  
and return receipt here

Date

Affiant signature

Subscribed and sworn to before me on \_\_\_\_\_, \_\_\_\_\_ County, Michigan.  
Date

My commission expires: \_\_\_\_\_ Signature: \_\_\_\_\_  
Date Court clerk/Notary public